MOT New Testers Course Application
Booking Checklist

In order to process your application for the MOT New Testers Course please ensure you have completed and returned to us the following:

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1. Fully completed **GTA Education Booking Form**	
2. Fully completed **Test Eligibility Form**	
3. Copies of level 3 qualification certificate(s) ***Please bring the original certificate(s) on the first day of your course***	
4. Copy or Photograph of Driving Licence (Both Sides) ***Please bring your original dirvers licence on the first day of your course***	
5. GOV.uk Drivers Licence Check (**see page 2 for instructions**)	

Return all of the above to:

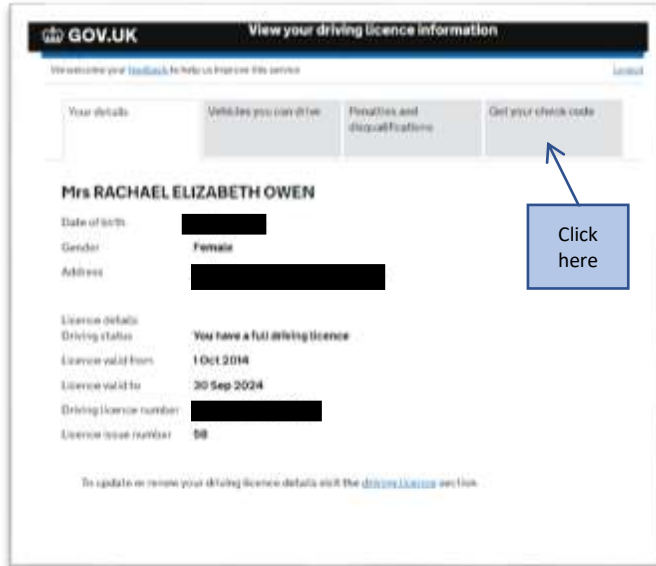rachael@motortradesgta.org
or
michelle@motortradesgta.org

If all the above documents are present and accurate, your booking will be processed and an invoice will be sent out. If you require any further information please contact:

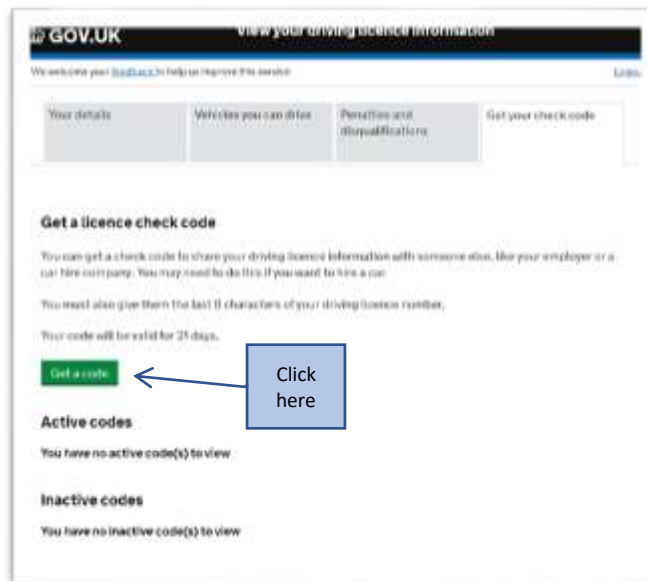Rachael Owen or Michelle Chapman on 01482 353022

GOV.uk Drivers Licence Check

In order to complete this you will need your driver's licence number, NI number and postcode.

1. Go to: *https://www.gov.uk/view-driving-licence*
- Once completed you will be presented with the following screen:

- Click 'Get Your Check Code'

- Click the 'Get a Code' button

You will then be presented with a screen similar to below:

- We need a copy of this screen to process your application.

- Please take a screenshot, photo or send a printout of this screen with the rest of your application documents.